

ST. MARGARET OF SCOTLAND SCHOOL
A NOTE TO THE TEACHER

TO: _____

FROM: _____

DATE: _____

STUDENT: _____ Grade/Room _____

(Check Applicable)

is **late** due to _____

will be picked up by _____

at _____ (time) for an **early dismissal**

Reason: _____

is returning to school after an **absence** of _____ days
due to _____

will be staying for **after school care** on _____
and picked up by _____

is a **car rider** on _____
and will be picked up by _____

Other _____

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